



Walsworth Road  
Baptist Church

## WRBC Procedure for Safe Recruitment for Volunteers

The church will exercise proper care in the selection and appointment of those working with children and young people. All workers will be provided with appropriate training, support and supervision to promote the safeguarding of children.

Once a person has been approached or volunteered to work with children/young people the following process will take place:

1. Candidate is given a role description, letter outlining the application process and asked to complete an application form and sign a declaration that there is no reason why they should not be working with children and young people. (*Application form and role description from Amanda Maylin forms returned to Sandra Williams*)
2. References are taken up (*Sandra Williams*)
3. The candidate's criminal record is checked (*Sandra Williams*)
4. Induction Programme (*Group Coordinator*)
5. Candidate to sign an undertaking to work within the agreed safeguarding policy and procedures (*Group Coordinator/Sandra Williams*)